



Licensing Committee

Date: TUESDAY, 16 JULY 2024

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

James Tumbridge (Chairman)	Michael Hudson
Deputy John Fletcher (Deputy Chairman)	Graham Packham
Brendan Barns	Jason Pritchard
Deputy Peter Dunphy	David Sales
Mary Durcan	Ceri Wilkins
Sophie Anne Fernandes	Luis Felipe Tilleria
Anthony David Fitzpatrick	Joanna Tufuo Abeyie
Deputy Marianne Fredericks	

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Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**
To agree the public minutes of the meeting held on 13 June 2024.

For Decision
(Pages 5 - 10)
4. **MINUTES OF LICENSING (HEARING) SUB-COMMITTEES**
To receive the public minutes of the licensing hearing in respect of Tokyo Hit, Ground Floor & Basement, 165 Fleet Street, EC4A 2AE, on the 10th of April 2024.

For Information
(Pages 11 - 24)
5. **APPEALS AGAINST LICENSING (HEARING) SUB COMMITTEE DECISIONS**
The Comptroller and City Solicitor to be heard.

For Information
6. **LICENSING SERVICE BUSINESS PLAN 2023/24: PROGRESS REPORT**
Report of the Port Health and Public Protection Director, Environment Department.

For Information
(Pages 25 - 32)
7. **CITY OF LONDON MAPPING: LICENSING INTERACTIVE MAP**
Report of the Port Health and Public Protection Director, Environment Department.

For Information
(Pages 33 - 38)
8. **REVENUE OUTTURN 2023-2024**
Joint report of the Chamberlain and the Port Health & Public Protection Director.

For Information
(Pages 39 - 44)

9. **DELEGATED DECISIONS OF THE EXECUTIVE DIRECTOR ENVIRONMENT PERTAINING TO PREMISES LICENCES**

Report of the Interim Executive Director, Environment Department.

For Information
(Pages 45 - 60)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

13. **CITY OF LONDON POLICE QUARTERLY UPDATE QUARTER**

Report of the Commissioner of Police.

For Information
(Pages 61 - 68)

14. **APPENDIX 4: DELEGATED DECISIONS OF THE EXECUTIVE DIRECTOR ENVIRONMENT PERTAINING TO PREMISES LICENCES**

To be read in conjunction with item 9 on the agenda.

For Information
(Pages 69 - 76)

15. **NON PUBLIC QUESTIONS RELATING TO THE WORK OF THE COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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LICENSING COMMITTEE

Thursday, 13 June 2024

Minutes of the meeting of the Licensing Committee held at Committee Room - 2nd Floor West Wing, Guildhall on Thursday, 13 June 2024 at 1.45 pm

Present

James Tumbridge (Chairman)	Michael Hudson
Deputy John Fletcher (Deputy Chairman)	David Sales
Brendan Barns	Ceri Wilkins
Mary Durcan	Luis Felipe Tilleria
Sophie Anne Fernandes	

Officers:

Andrew Buckingham	- Town Clerk's Department
Rachel Pye	- Environment Department
Gavin Stedman	- Environment Department
Raquel Pinto	- Town Clerk's Department
Caroline Hay	- City of London Police
Nikki Gander	- City of London Police

With Michael Hudson in the Chair.

1. **APOLOGIES**

Apologies were received from The Chief Commoner Deputy Peter Dunphy, Anthony Fitzpatrick, Deputy Marianne Fredericks, Graham Packham and Jason Pritchard.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

The Committee received an Order of the Court of Common Council dated 25th April, appointing the Committee and setting its terms of reference for the ensuing year.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chair in accordance with Standing Order No 29.

James Tumbridge, being the only Member expressing their willingness to serve, was duly elected Chairman for the ensuing year.

5. **ELECTION OF DEPUTY CHAIRMEN**

The Committee proceeded to elect a Deputy Chair in accordance with Standing Order No. 30.

Deputy John Fletcher, being the only Member expressing their willingness to serve, was duly elected Deputy Chairman for the ensuing year.

6. **APPOINTMENT OF SUB COMMITTEE CHAIRMEN AND REFERENCE SUB-COMMITTEE**

The Committee was asked to appoint four Members to the Licensing Hearings Sub Committee, noting that this would be in addition to the appointment Chairman, Deputy Chairman and past Committee Chairmen.

The Town Clerk asked Members to note the amendments to standing orders, whereby the previous practice of allowing additional Members onto Sub Committees, in order to avoid a ballot, should be by exception and only if it is in the best interests of the Committee and the Sub Committee.

However, Members agreed that, in the case of Licensing Hearings, which are often called at short notice and take place during recess periods, a larger pool of Members is desirable.

RESOLVED, that – the following Members be appointed to the Licensing Hearing Sub Committee, together with the Chairman, Deputy Chairman and any past Committee Chairmen:

Brendan Barns
Mary Durcan
Michael Hudson
Luis Tilleria
David Sales
Ceri Wilkins

The Chairman took the opportunity to thank the Committee for their trust in his re-appointment for another term.

The Chairman wanted to express his thanks to Caroline Hay (Chief Inspector for Licensing), who would be leaving the team, for all the work carried out and for being an engaged officer who cared deeply for her work and how it connected to Licensing. Members were introduced to Nikki Gander who would be overseeing this role going forward.

The Chairman also expressed on behalf of the Committee his thanks to Deputy Shravan Joshi, who had since stepped down from the Committee, for all his service as a Committee Member.

A final thanks was expressed to Bob Roberts who was retiring. The Chairman expressed his thanks for the work he has done through his service at the Corporation, but more recently as the Interim Executive Director for Environment, and for his assistance in ensuring that the corporate plan recognised the role of Licensing in the City of London.

7. **PUBLIC MINUTES**

RESOLVED, That – the public minutes and non-public summary of the meeting held on 23 April 2024, be approved as correct record.

8. **WARDMOTE RESOLUTION**

The Committee considered a Resolution from the Ward of Portsoken on 20 March 2024.

The Deputy Chairman explained that this wardmote originated from his ward, and expressed his surprise that this made its way to Licensing Committee, as this matter had not been addressed at the Wardmote in the context of Licensing. The Committee noted that this wardmote had originally come to this Committee the previous year, which focused primarily on issues of anti-social behaviour, street urination and street cleansing. It was then decided that this did not have a direct link to any licensed premises and was passed on formally to Port Health & Environmental Services Committee who investigated the matter. Residents at the Portsoken Wardmote noted accepted the findings from Port Health & Environmental Services Committee but still maintained that the issue was ongoing and debated that more public toilets were needed to combat this. It was therefore the Deputy Chairman's view that that this wardmote was in the remit of Port Health & Environmental Services and should be addressed by that Committee, as there was no immediate link to licensed services.

The Chair of the Port Health & Environmental Services Committee told Members that a paper would be brought to that committee in July, which would look at public toilets and increasing their visibility. The Chair had visited Portsoken to see the issues, and this remained a priority for the Chair to increase the number of toilets and cleaning at the weekend. Extra staff had been procured and therefore improvements should be seen on street cleansing, but the issue of public toilets would be discussed in July's meeting.

The Committee were told by the Portsoken Ward Deputy that the resolution had not been intended for licensing but for Port Health, and the committee agreed following discussion, that this Resolution did not fall within the functions of the Licensing Committee. As this wardmote Resolution would be discussed at Port Health & Environmental Services Committee, Members agreed they need only note the resolution and discussion, and that Port Health & Environmental Services Committee, would take the matter forward.

RESOLVED – that Members:-

- Note the Portsoken Wardmote resolution.

9. **APPEALS AGAINST LICENSING (HEARING) SUB COMMITTEE DECISIONS**

The Committee noted that one appeal had been logged in relation to the Sub-Committee decision regarding the hearing on the premise license for Tokyo Hit, Ground Floor & Basement, 165 Fleet Street, EC4A 2AE, held on the 10th of April 2024. A summons from the Court had yet to be received, therefore the Comptroller and City Solicitor would provide a further update when more information was available.

RECEIVED.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Committee heard an update with regards to the Crime and Disorder Scrutiny Committee that had been held earlier in the week. This Committee existed so that it scrutinised the work of the Safer City Partnership. This partnership considered actions around crime and disorder in the city, and there were three priority areas for the year which focused on serious violence, antisocial behaviour and re-offending. During the discussion, it was asked how this work related the nighttime economy. The Late-Night Levy was brought to the attention of the Scrutiny Committee who were interested in obtaining more information on this. It was therefore agreed that the paper on the late-night levy would be sent to the Scrutiny Committee for information. It was also asked that the partnership continue to promote the levy so that businesses and the community are kept apprised to the benefits and how this is being used. Members noted that a paper with further information would be brought to the next Licensing Committee.

The Chairman asked that in the process of explaining the levy, it was important that the businesses that pay this understand why the levy exists and what it is used for. It was noted that it had been some time since premises were actively engaged and made aware of this, and the Chairman asked Officers to look at ways in which this can be achieved in this calendar year.

12. **EXCLUSION OF THE PUBLIC**

The Committee agreed to not exempt the public and the below items were therefore agreed.

13. **NON-PUBLIC MINUTES**

RESOLVED- That – the non-public minutes of the meeting held on 23 April 2024, be approved as correct record.

14. **NON-PUBLIC QUESTIONS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items.

The meeting ended at 2.10 pm

Chairman

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MINUTES OF THE LICENSING (HEARING) SUB-COMMITTEE

HELD ON FRIDAY 10 APRIL 2024

Sub Committee:

Deputy John Fletcher (Chair)
Ceri Wilkins
Brendan Barns

Officers:

Raquel Pinto – Town Clerk's Department
Aggie Minas – Licensing Manager, Environment Department
Robert Breese – Licensing Officer, Environment Department
Jennifer Phillips – City Solicitor

Applicant:

Piers Warne (TLT LLP, Applicant's Representative)
Jon Dalton (Applicant)

Making representations:

Claire Callan-Day (Environmental Health Department)
Alderwoman Martha Grekos
Henrika Priest CC
Michael Hudson CC
Mr Toby Brown
Mr Jeremy Simmons
Ms Andreea Irimia

Licensing Act 2003 (Hearings) Regulations 2005

A Public Hearing was held at 10:00am to consider representations submitted in respect of an Application for a Premises Licence by Bloomsbury Leisure Holdings Limited, Basement of Tavistock Hotel, Bedford Way, London, WC1H 9EU, for Tokyo Hit, Ground Floor & Basement, 165 Fleet Street, EC4A 2AE.

The Sub-Committee had before it the following documents:

- Hearing Procedure
- Report of the Executive Director Environment
- Appendix 1: Copy of Application
- Appendix 2: Representations from Other Persons
 - Resident 1 - 33
- Appendix 3: Conditions consistent with the operating schedule
- Appendix 4: Map of subject premises together with other licensed premises in the area and their latest terminal time for alcohol sales

- Appendix 5: Plan of Premises

The Hearing commenced at 10am. The Chair introduced himself before asking the Sub Committee, the City of London Corporation officers and other parties present to introduce themselves.

The Chair confirmed the nature of the application which was to facilitate a premises licence to allow the sale of alcohol on and off the premises, and various entertainment and late-night refreshment, as part of their operation. The Chair also explained the order of proceedings, as set out in the agenda pack circulated to all parties.

The Chair asked that given the number of people present who had made representations. It was asked that those who were making representations took a few minutes to confer to keep arguments concise and to avoid repetition. It was also asked that when Members of the Court of Common Council made their representatives to state the capacity in which they were doing so.

Finally, the Chair wanted to make clear that the decision made by the Sub-Committee would be based on the licensing objectives alone.

The Chair opened the discussion by inviting the Applicant to address the Hearing.

During the presentation from the applicant, the following points were noted:

- An email from the Applicant's Representative had been circulated to all parties prior to the hearing. This contained proposals to amend the operating hours (within these hours the ceasing of hours of alcohol would be determined) and offering further conditions, which would strike a balance between the commercial needs and protecting residents, whilst considering the concerns raised.
- The additional conditions contained the drawing up of a noise management plan and a risk assessment plan, having a dispersal plan in place with door supervision, the exit from the premises to St Dunstan's Court to only be used in an emergency, and finally a complaints log to be in place (available to officers) and for a contact number to be made available to nearby residents.
- The Applicant was happy to remove the provision of off-sales from the application.
- Conversations were had with the Responsible Authority (Environmental Health) prior to the hearing and further conditions were being offered relating fumes, steam and odours, and noise generated on the premises, to assure the responsible authority that that action was being taken to ensure the licensing objectives would be upheld.
- It was highlighted that there were no representations from the Police which evidenced that the conditions proposed in the application would not undermine the promotion of the licensing objectives, particularly the prevention of crime and disorder.
- There were ongoing discussions with planning regarding a planning application, but it was not relevant to today's hearing.
- The Applicant was an experienced license holder who had other businesses and fully understood the resident's right to having a quiet environment. They

were confident that the application put forward to the Sub-Committee would not undermine the licensing objectives.

- Other nearby premises had similar later hours to those they were applying for.
- Most of the residents lived to the north of Fleet Street, and came from Bolt Court, which was not immediately adjacent to the building.
- The ground floor of the premise was mostly underground with windows partially visible to the building. There were wide seals which would assist with noise attenuating measures to soundproof which would be part of the planning application when it was submitted, and a way to prevent noise outbreak.
- The plan of the premises showed that there was space inside to accommodate any queues if they were to happen.
- During peak and busy periods, pre-booking was the system which patrons would use and therefore this would mean that people would arrive for their slots, which would allow for a steady entrance.
- Smokers would be managed at the front entrance on the Fleet Street which would be covered in the risk management plan.
- It was also highlighted that the nature of the people attending the premise was different to that of a pub. This was done via booking a slot, in which you partook on the activity and eat and drank in this time. It was done on a timed schedule, meaning that there would not be a mass of people on the pavements.
- The pre-booking nature of the premise meant that there would not be a mass dispersal but rather a gradual dispersal linked to the slots booked, and having the risk assessment which included door staff, would assist with the dispersal.
- There were also good transport links in the area running later into the evening which too would further assist with dispersal.
- The capacity of the premises at the peak of trading would be 250 people plus staff.
- The business model for the premise was for corporate business, predominantly during the week and families and parties in the weekend, which allowed for flexibility and would cater to all.
- Walk-ins would be permissible where members of the public could come into the premises to partake in activities and the bar if slots were available.
- This remained a 90% pre-booked system with occasional walk-ins.
- Assurances were made with regards to concerns of enabling drinking further via the walk-in function, as the Applicant was experienced in this, and it was noted that servicing people whilst intoxicated was against the law and there was training for the team to be able to spot this and vet members of the public at the entrance.
- The Applicant was confident the application with the amended hours and additional conditions would ensure that the licensable objectives would be held.
- The door exiting to the street which faced resident had a condition attached so that it would only be used during an emergency.
- Dispersals would be done away from the residential area and would not affect residents north of the premise, and although the paragraph 2.27 of the Revised guidance issued under section 182 of Licensing Act 2003, states that once people are away from the premise, they are responsible for their own behaviour, if staff were to see this behaviour, they would take action.
- It was noted that determination was evidence based and proportional, and considered risks, so long as they are appropriate and proportionate.

- The review mechanism was a mechanism in which to keep the Applicant held to account.
- The Applicant welcomed and extended the invitation for Environmental Health to input into the management documents once they were done and subject to the application being granted.
- The revised hours were made as a genuine attempt to collaborate with residents whilst considering the nature of the operation.
- With regards to egress and means of access it was noted this would all be done from Fleet Street.
- The Good Code of Practice has been adopted by this application and by the Applicant who has a run several premises in the City and is aware of how to adopt this, therefore, on this basis, it was asked that the application be granted as per the amendments.

The Sub-Committee then noted a representation in favour of granting the premise license.

During their presentation the following points were noted:

- The premises was intended for well-behaved individuals who worked around the area that wanted to enjoy themselves or celebrate milestones.
- Drawing from their experience of managing a business in the area, it showed overall that customers were respectful and had amended their behaviours.
- There had not been any instances where they had dealt with drunken or violent behaviour.
- The area had once been vibrant, there had been proof that balance between residents and businesses working together on keeping area vibrant was once achieved and they believed this could once again be brought back, and that a new sense of community could be created.
- They believed that Tokyo Hit would make all the arrangements to ensure that licensing objectives were met.

During questions, the following points were noted:

- Capacity was clarified was noted that this would be 250 people plus staff.
- When asked about their business model and who they would be attracting at 2am on a Saturday, particularly from the corporate world, the Applicant clarified the business was not solely for corporate businesses. The offer tended to lend to groups going out to celebrate. Like other experimental premises, the business would benefit from others coming to the area and would use transports links into the area.
- The pre-booking facility meant that people coming to the premise would pre-book in advance and if they were full, they would be unable to go in.
- It would look to have families and parties in the weekend and during the week it would be more corporate groups and businesses. They were trying to put something in place to encourage a return to the office.
- When asked about patrons and the use of transportation to exit the premise, clarification was sought as to the applicant's response on the management of this dispersal, on what was narrow pavements. Particularly on the lack of transport at 2am, dispersal of people and sheltering from the weather, and pick up points for Ubers or Taxis.

- It was noted that there were four bus tops on Fleet Street, and in proximity. With regards to Ubers and Taxis, there were mechanisms like geo-tags where the premise could communicate, and coordinate pick up points to help with dispersal. Finally, there was ample space inside for patrons to wait until their transport arrived, and the applicant has experience with this from managing other premises.
- Further on dispersal it was noted that the premise would implement the City's code of good practice and that by having a presence outside it would mitigate risks. Furthermore, given that there would be gradual dispersal given the booking nature of the premise, only a small group would be leaving the premise at terminal hour, and they would be supervised.
- On the issue of smokers and the risk of the usage of alleyways and the courts nearby to do this, it was noted smokers would be directed to the front of the premise on Fleet Street, and if they were to use the sides, there would be a risk management plan which would monitor patrons. However, it was highlighted that the nature of the venue was not like a pub where people stand outside partaking in this behaviour for long periods of time.
- On the issue of the late operating hours, it was explained that the business had pulled back their hours to midnight on Sunday and that the later hours were to cater for a later marker. This was so that people could join, particularly given that it takes a significant length of time to play golf and to not feel rushed. The Applicant added that the Sub-Committee if they were minded could do a last entry time to mitigate any risks.
- Walk-ins would be possible, as they did not want to restrict business, however 90% of the business was mainly done via bookings online. Concerns were raised over walk-ins booking the experience to continue partaking in drinking. It was noted that this was geared towards the experience of playing golf rather than drinking, and they could in theory continue to drink after. But practically patrons would be more comfortable elsewhere, as there would not be a lot of space to do this.
- Concerns were raised in reference to an incident which happened in Camden. The Applicant explained that Camden in particular had a later license which was geared towards bowling then a live band afterwards. The incident happened outside the premises, which was recognised by other authorities and under different circumstances. The business had since evolved.
- Finally, it was noted that the earlier opening times were a small part of the business which aimed to be flexible and cater to all, in particular families.

The Chair then invited those making representation to address the Hearing.

During the presentation from Environmental Health, the following points were noted:

- Concerns were raised over the granting of the license as it was presented would risk giving rise to public nuisance.
- It was argued that the character of the area was due consideration. The area was comprised of pedestrian areas which were extremely quiet, particularly at nighttime. People noise like talking or shouting would stand out and be detrimental to the area.
- It was acknowledged that whilst the dispersal was mainly on Fleet Street, it was reasonable that some dispersal could happen into the residential courts.

- The late terminal hour was a risk again ambient hours, as noise from staff would impact those who would likely be sleeping at this time. It was acknowledged that conditions were offered so that the door to St Dunstan's Court was used in emergencies only.
- Concerns remained as they had no sight of noise management plan, there were no guarantees that the noise attenuation measures would be put in place, just the Applicant's intention.
- Further, there was no information on shutters or noise insulation, or information regarding fumes from the kitchen as to whether they would constitute a nuisance or not. It was overall argued that all the risks above would be harmful to the wellbeing, with later hours disturbing neighbours.
- By having an earlier terminal hour of midnight, this would be preferable to mitigate public nuisance.

During the presentation from Other representatives, the following points were noted:

- Concerns were raised over the lack of communication between the applicant and the residents and the slight reductions to operating hours which did not consider residents' concerns.
- The Applicant supplied limited information, and missed vital information which was required under the City's Statement of Policy to be accompanied with all applications. It was felt that the Applicant did not follow the Code of good practice as their operating schedule did not present them as being good neighbours, given the late terminal hours. It was also noted that there was no risk assessment, no plan to mitigate and manage public nuisance.
- The main concern remained crime and public nuisance. The City's Statement of Policy refers to the reasonable expectation that their sleep will not be unduly disturbed between the hours of 23.00 and 07:00. By having the late terminal hours this would be impacted.
- Other concerns raised were the obstruction of alleyways with people using the alleyways to smoke/vape or as shortcut into nearby streets to obtain public transport. The noise emanating from drunken patrons leaving the premises would disturb residents sleep, and other risks such as public urination which was a key concern that residents faced in the alleyways and courts and the overall safety of the area were raised.
- Although the applicant provided additional conditions which sought to try to mitigate nuisance, no amount of noise management plan can truly help mitigate nuisance. Given the context of the area, the smallest of groups of people can make noise which and once they are out of the premises it was difficult to control.
- The conditions offered by the applicant would not mitigate public nuisance and crime. There were no other testimonials to given from other venues to support they were a responsible business.
- There were minimal mitigations offered such as CCTV and on dispersal, which would not reduce the risk of nuisance.
- The concern remained the operating hours, although they were shown other premises with the same hours none were to the scale of this premise, and although amendments were proposed this was not enough to stop any public nuisance.

- The conditions and amendment to the operating hours supplied by the applicant prior to the hearing, did not consider the concerns raised by residents and the responsible authority.
- It was also added that not only residents deserved to have their area respected, but local businesses too.
- The Sub-Committee was encouraged to be mindful of the community present at the hearing when making their decision and to continue to create a better place for residents and businesses. The aim was not to prevent businesses from coming and investing into the area, but to encourage businesses which fit into the context of the area and comply with the licensing objectives.
- The surrounding area was a conservation area although not listed, this meant that residents who lived here were not able to have double glazing in their properties to shield from exterior noise. These properties were also unable to have air conditioning which meant that during the summer periods, residents have their windows open and are therefore susceptible to noise. It was therefore asked that this risk was taken into consideration.
- Overall, given the risks posed by those making representations, the issue of the usage of alleyways, the noise emanating from patrons leaving late in the evenings which would impact residents' ability to sleep it was asked that the application was not granted.
- If the application was to be granted, then it was asked that mitigations surrounding the operating hours be made to an earlier closing time of 10:30pm, as none of the other premises with later hours were to the scale of this premise.
- It was also asked that further conditions be imposed such as model condition 14 and 26.
-

During questions, the following points were noted:

- On the issue raised of having more people in the area and this providing safety, it was noted that from those who lived in the City for a long period of time, that more people did not mean better behaviour. It was also explained that from a business perspective, whether there was high or low footfall, antisocial behaviour still persisted.
- It was asked whether there had been discussions with the police, considering there was no objections place by them. It was noted that there had been engagement which stated having the proposed premise would be problematic, however, there was no formal comment.

The Chair invited parties to sum up.

The Applicant's Counsel took this opportunity to answer to some of the points raised by the objectors and to summed up as follows:

- The Applicant was confident the application with the amended hours and additional conditions would ensure that the licensable objectives would be held.
- The door exiting to the street which faced resident had a condition attached so that it would only be used during an emergency.
- Dispersals would be done away from the residential area and would not affect residents north of the premise, and although the paragraph 2.27 of the Revised guidance issued under section 182 of Licensing Act 2003, states that once people are away from the premise, they are responsible for their own behaviour, if staff were to see this behaviour, they would take action.

- It was noted that determination was evidence based and proportional, and considered risks, so long as they are appropriate and proportionate.
- The review mechanism was a mechanism in which to keep the Applicant held to account.
- The Applicant welcomed and extended the invitation for Environmental Health to input into the management documents once they were done and subject to the application being granted.
- The revised hours were made as a genuine attempt to collaborate with residents whilst considering the nature of the operation.
- With regards to egress and means of access it was noted this would all be done from Fleet Street.
- The Good Code of Practice has been adopted by this application and by the Applicant who has a run several premises in the City and is aware of how to adopt this, therefore, on this basis, it was asked that the application be granted as per the amendments.

Those making representations for the granting of the license advocated for hospitality and for flexibility in order to bring life back into the area.

The Objectors summed up by highlighting the issues surrounding the alleyways and court yards, as patrons would use these to facilitate their exit from the premises. Although many concerns were highlighted, noise remained the main issue which concerned residents the most, and particularly their ability to sleep, and which under the City's statement of policy these hours were to be protected. Finally, it was argued that whatever mitigations would be put in place, given the nature of the squares there would inevitably be severe nuisance, as noise was amplified. This would also be particularly amplified during summer where windows would be open and would therefore gravely impact residents. It was for these reasons they wished the application would be refused. However, if the Sub-Committee were mindful to approve it, then it was suggested that they strongly follow the suggestion of a 10:30pm closure.

The Chair explained that the Sub Committee would retire to make a decision and all parties would be advised of the outcome within 5 clear working days. The Chair thanked all those present and closed the Hearing at 12:10.

Deliberation

The Sub-Committee retired to carefully consider the application, on the representations submitted in writing and orally at the hearing by those making representations and the applicant. It was evident that the most relevant licensing objectives requiring the Sub-Committee's consideration was the prevention of public nuisance.

The Sub-Committee wanted to ensure that a balancing act was taken into consideration, one where it encouraged business whilst balancing the context of the area and the residents within it. The main consideration that the Sub-Committee debated was public nuisance, particularly noise, as they were satisfied that the other licensing objectives were not threatened. The Sub-Committee took into consideration that the City's Licensing Policy accepts that there is some degree of impact as *the "policy of the City Corporation to strike a fair balance between the benefits to a community of a licensed venue, and the risk of disturbance to local residents and*

workers”, which is also reflect in the Licensing Act 2003. The Sub-Committee deliberated as to what evidence was there to show that the granting of the license would not adversely impact the licensing objectives.

The Sub-Committee accepted that for those who smoked, there would be a designated area at the front of the premise which would be staffed, and staff could therefore point people to this and assist in their dispersal. The Sub-Committee also accepted the Applicant’s assurances that the primary activity of the premise was golf and bowling, and that drinking and eating was ancillary to that, and that this was not primarily a drinking establishment. The Sub-Committee agreed the premises’ booking system would allow for a gradual flow of patrons and although the capacity was around 250 people it was unlikely that at any given time, they would be outside the premise. Considering the premises plans and the evidence at the hearing, the Sub-Committee was also satisfied that the space in the premises could accommodate patrons inside, therefore mitigating any noise nuisance outside.

The Sub-Committee noted that the distance between the premise and the residential areas and noted residents’ concerns over the use of the alleyways. The Sub-Committee was persuaded by the claims of the Applicant that it was unlikely that customers that would attend the venue, would behave in the anti-social ways that concerns the objectors. There was only speculation, but no hard evidence submitted, that suggested otherwise. The Sub-Committee also noted that on the issues raised surrounding crime, there were no police representations.

The Sub-Committee had extreme sympathy and agreed with residents regarding the expectation that their sleep will not be unduly disturbed between the hours of 23:00-07:00. The Panel noted that the amended hours proposed by the Applicant. However, the Sub-Committee felt that to safeguard residents’ wellbeing and their sleep, a further amendment to the terminal licensable hours was needed, as per the table shown below. The Panel also felt that further conditions were necessary in order to ensure that the licensable objectives were met. The Sub-Committee agreed that the supply of alcohol off the premises would be detrimental to residents and therefore agreed this would not be permitted. Further conditions regarding walk-ins were also added to the decision below. The Sub-Committee also agreed to the conditions offered by the Applicant at the hearing pertaining to noise and odours, and those conditions offered via email.

The Sub-Committee had confidence in the City of London Corporation’s robust licensing oversight. It was felt that the additional conditions attached to the application alongside the amended operating hours, that a fair balance has been achieved. Furthermore, there was also a robust review mechanism in place which would ensure that the Applicant follows the conditions of the license awarded to them, whilst providing residents with means to hold the Applicant to account.

Overall, the Sub-Committee saw no evidence which suggested that the opening of this premise to 01:30 would further exacerbate nuisance. Given the number of other outlets in area with similar operating hours, the nature of the premise which had drinking ancillary to golf and bowling and given the conditions already attached to the application by the Applicant, the police and by the Sub-Committee itself, therefore it could not justify the refusal of the application.

In reaching its decision, the Sub-Committee was mindful of the provisions of the Licensing Act 2003 ('the Act'), in particular the statutory licensing objectives, together with the guidance issued by the Secretary of State in pursuance of the Act and the City of London's own Statement of Licensing Policy dated 2022.

In determining what constituted a public nuisance, the Sub-Committee relied upon the common law definition of 'public nuisance' as: *'one which inflicts damage, injury or inconvenience on all the King's subjects or on all members of a class who come within the sphere or neighbourhood of its operation. The character of the neighbourhood is relevant to determination of the question of whether a particular activity constitutes a "public nuisance"'*.

DECISION

The Sub-Committee determined that the license should be granted as set out below:

<u>Activity</u>	<u>Proposed licence hours</u>
Supply of alcohol for consumption on the premises only	<p>Mon – Wed 10:00-00:00</p> <p>Thurs – Sat 10:00-01:00</p> <p>Sun 10:00-23:00</p>
Films, Live Music (e), Recorded Music (f), Similar to (e) (f) (g)	<p>Mon – Wed 10:00-00:00</p> <p>Thurs – Sat 10:00-01:00</p> <p>Sun 10:00-23:00</p>
Late Night Refreshment	<p>Mon – Wed 23:00-00:00</p> <p>Thurs – Sat 23:00-01:00</p>
Opening Hours	<p>Mon – Wed 10:00-00:30</p> <p>Thurs – Sat 10:00-01:30</p> <p>Sun 10:00-23:30</p>

The Sub-Committee had regard to the conditions that parties had agreed upon in advance of the hearing. The Committee however felt that further conditions were necessary to ensure that the licensing objectives were met.

The Sub-Committee therefore agreed that the following conditions should be attached to the premises licence:

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall always be present on the premises when they are open to the public. This staff member shall be able to show the police or Licensing Authority recordings of the preceding two days immediately when requested. **(MC1)**

2. Promoted events will not be held at the premises. A promoted event is an event where the musical entertainment is provided at any time by a person or persons other than the licence holder, and one or some of them are not an employee of the licence holder, and the event is promoted to the general public independent of the licensee. **(MC2)**

3. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log shall record the following with the date and time of the incident/refusal:

(a) all crimes reported to the venue

(b) all ejections of customers

(c) all refusals of entry

(d) all refused sales of alcohol to persons under the age of 18, or appearing under the age of 25 without valid ID

(e) any incidents of disorder (disturbance caused either by one person or a group of people)

(f) any seizures of drugs or offensive weapons. **(MC4)**

4. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly **(MC18)**

5. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours. A copy of the policy shall be retained on the premises and made available for inspection by a police officer and/or authorised officer of the licensing authority on request. **(MC17)**

6. Loudspeakers shall not be located in the entrance lobby or outside the premises. **(MC21)**

7. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature, or be in any other form specified by the Home Office as being acceptable for age verification of sales of alcohol. **(MC31)**

8. A noise management plan ('The Plan') will be drawn up and implemented to ensure that there is no noise escape from the premises that would likely cause a public nuisance. The Plan will include details of noise attenuation measures in place to prevent noise escape, in particular into the Johnson Court. The Plan will also include details of any noise dampening measures built into the design to direct and/ or limit music levels at the premises to ensure music is unlikely to cause a public nuisance. The Plan will be made available to the Responsible Authorities on request.

9. A risk assessment will be drawn up and implemented. Where required by the risk assessment door supervisors will be provided at the time and in the numbers required by the risk assessment.

10. Prominent signage shall be displayed at all exits from the premises advising customers that no drinks are permitted outside at any time.

11. The exit from the premises on St Dunstan's Court will be used in an emergency only and will not be used as general entrances or exits from the Premises.

12. The licence holder shall make available a contact telephone number to nearby residents and the City of London Licensing Team to be used in the event of complaints arising.

13. A complaints log ('The Log') will be maintained at the premises and all complaints from local residents recorded therein. The Log will record the following:

a. Date and time of complaint

b. Name of person dealing with the complaint and if known the name of the complainant

c. Nature of the complaint

d. Any action taken following the complaint

A copy of The Log will be made available to the Responsible authorities on request.

14. No fumes, steam or odours shall be emitted from the licensed premises so as to cause a nuisance to any persons living or carrying on business in the area where the premises are situated.

15. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

16. All windows and external doors shall be kept closed at any given time when regulated entertainment takes place, except for the immediate access and egress of persons.

17. There shall be no new walk-ins permitted an hour prior to the latest terminal hour for licensable activities.

18. Customers permitted to temporarily leave and then re-enter the premises e.g., to smoke, shall not be permitted to take drinks or glass containers with them. **MC14**

The meeting ended at 12:10

Chairman

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Committee Licensing Committee	Date: 16 July 2024
Subject: Licensing Service Business Plan 2023/24: Progress Report	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	<ul style="list-style-type: none"> • Diverse Engaged Communities • Providing Excellent Services • Vibrant Thriving Destination
Does this proposal require extra revenue and/or capital spending?	No
Report of: Gavin Stedman, Port Health and Public Protection Director, Environment Department	For Information
Report author: Joanne Hill, Business Planning and Compliance Manager	

Summary

In April 2023, this Committee approved the elements of the Environment Department’s 2023/24 high-level Business Plan which lie within the remit of the Licensing Committee. The high-level Business Plan was supported by a list of the Licensing Team’s priority objectives for 2023/24.

This report provides a summary of the progress made by the Licensing Team in the delivery of its priority objectives during 2023/24.

Recommendation(s)

Members are asked to note the content of this report.

Main Report

Background

1. In April 2023, Members of this Committee approved the elements of the Environment Department’s 2023/24 high-level Business Plan which are within the remit of the Licensing Committee. The high-level Business Plan was supported by a detailed list of the Licensing Team’s priority objectives for 2023/24.

2. Throughout the year, progress against the Licensing Team’s objectives was regularly reviewed and discussed by Senior Management to ensure any issues could be resolved at an early stage, and your Committee was kept up to date on key matters.

Current Position

3. During 2023/24 the Licensing Team made good progress against the delivery of its priority objectives. This work enabled the Team to fulfil its strategic commitments, supporting the outcomes of the Corporate Plan, and other key strategies and policies, including Destination City and the Safer City Partnership.
4. The Team supported business and residents to adapt to the changing dynamic of the City to a 7-day a week venue and cultural destination, balancing the needs of the businesses, residents and visitors. The Safety Thirst Accreditation Scheme was also relaunched.
5. Throughout its work, the Licensing Team continued to promote the four licensing objectives set out in the Licensing Act 2003, fulfilling its statutory duties to ensure all licensed premises are safe and do not give rise to public nuisance or crime and disorder.
6. A summary of the progress made against each of the Licensing Team's priority objectives during 2023/24 is presented at Appendix A.

Corporate & Strategic Implications

Strategic implications – The monitoring of key business objectives links to the achievement of the aims and outcomes of the Corporate Plan.

Financial implications - The full end of year financial position for 2023/24 will be detailed in the Chamberlain's Revenue Outturn Report which will be presented to your Committee separately.

Resource implications - None

Legal implications - None

Risk implications - Risk is reviewed regularly by the Senior Management Team as part of the ongoing management of operations. In addition to the flexibility for emerging risks to be raised as they are identified, a process exists for in-depth periodic review of the risk register. The Department's Risk Register currently includes no Red or Amber risks specifically related to the Licensing Service.

Equalities implications – None

Climate implications - None

Security implications - None

Background Papers

'Draft high-level Business Plan 2023/24' (*Licensing Committee 28 April 2023*)

Appendices

Appendix A – Progress against Licensing Service Priorities 2023/24

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Progress against Licensing Service Priorities 2023/24

Licensing Service Priorities 2023/24	Summary of progress during 2023/24
<p>Attain stakeholder/industry engagement to support business friendly licensing, promote the City’s Night Time Economy, and attract new business to the City.</p>	<p>A number of stakeholder engagement events were delivered and attended during the year, including:</p> <ul style="list-style-type: none"> • The Mansion House Hospitality and Alcohol Trades Roundtable • Spring and Autumn City of London Police Licensing Forums • The Institute of Licensing Annual Conference • GLA Business Friendly Licensing Workshops • Ward Cluster Panels • City of London Annual Residents Meeting • Operation Reframe • Many individual contacts and engagements with all City stakeholders – residents; workers; internal departments, such as the Destination City Team; and businesses.
<p>Review the City of London’s pool of model conditions to provide a consistent approach by specifying appropriate and enforceable conditions that can be included on the grant of a premises licence.</p>	<p>The City of London’s pool of model conditions for licensing applications underwent a full review. The revised version was approved by the Licensing Committee in February 2024 and is now published and in use.</p>
<p>Implement the provisions of the Levelling-Up and Regeneration Bill in respect of the Business and Planning Act 2020, and a permanent pavement licence regime.</p>	<p>This workstream was carried forward into 2024/25. The government further extended the temporary scheme through the Business and Planning Act 2020 (Pavement Licences) (Coronavirus) (Amendment) Regulations 2023 (the 2023 amendment regulations) until 30 September 2024.</p>

Licensing Service Priorities 2023/24	Summary of progress during 2023/24
<p>Review the City of London’s Al Fresco Eating and Drinking Policy following permanency of the pavement licence regime.</p>	<p>This workstream was carried forward into 2024/25. On 31 March 2024, the government commenced the pavement licensing provisions laid out in the Levelling Up and Regeneration Act 2023. The provisions introduce a permanent pavement licensing regime in England to replace the temporary provisions introduced by the Business and Planning Act 2020. This permanent regime retains the key features of the 2020 regime, intended to streamline processing and reduce costs, but also incorporates some changes to ensure the long-term sustainability of the model. The new Al-Fresco Policy, fees and conditions necessary to implement the permanent provisions are being developed during Spring 2024 and will be presented to committee in July 2024.</p>
<p>Ensure that Destination City Team integrates the City’s licensed trade into its events.</p>	<p>The Destination City and Licensing teams meet monthly. Reciprocal presentations have been given on the work of both teams to aid understanding and facilitate opportunities for collaboration. The Destination City Team has launched the first destination brand, visitor facing website with a hospitality promotion offer. They have revitalised digital channels giving the opportunity to promote the City’s cultural attractions, heritage, hotels and food and drink offer. In addition to regular person contact with premises, the Licensing Team sends a monthly events list to the trade to ensure all venues and are aware of upcoming events, enabling them to plan.</p>
<p>Review the Licensing pages of the City of London website to ensure up-to-date and accurate information is available to users.</p>	<p>The City of London’s Licensing webpages were refreshed as key information has changed. However, a more detailed review and update has been included in the work programme for 2024/25.</p>
<p>Deliver on the implementation of the Idox/Uniform licensing module. Idox is the back-office software that underpins the management of the Licensing Service.</p>	<p>Officers worked extremely hard on the implementation of the Idox system which has gone live despite a number of challenges. Several workstreams have been taken into the 2024/25 work programme, including the integration of the Public Access function and the use of Forms to replace ‘.GOV’.</p>

Licensing Service Priorities 2023/24	Summary of progress during 2023/24
<p>Relaunch the Safety Thirst accreditation scheme, realigned with the new Licensing Code of Good Practice.</p>	<p>The Safety Thirst Scheme has been refreshed, updated and aligned with the new Code of Practice.</p> <p>The scheme was formally relaunched in February 2024 with a media release. Applications were open until the end of May 2024, following which, assessments were carried out and scoring and moderation completed. The awards ceremony is scheduled for July 2024.</p>
<p>Determine the financial implications for licensing income generally and determine annual fees for each of the licensing categories.</p>	<p>Annual fees determinations were carried out for Sexual Entertainment Venues; Gambling; Massage and Special Treatment Premises; and Pavement Licences. These were reported to the relevant Committees for decision.</p>

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Committee(s)	Dated:
Licensing	16/07/2024
Subject: City of London Mapping: Licensing Interactive Map	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	Diverse Engaged Communities Providing Excellent Services Vibrant Thriving Destination
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Gavin Stedman, Port Health and Public Protection Director, Environment Department	For Information
Report author: Rachel Pye, Assistant Director – Public Protection	

Summary

The report provides details of the outcome of the project work carried out collaboratively by the City of London Licensing and Corporate GIS Teams to investigate whether there may be potential to map streets, spaces or areas of the City that could be suitable for markets, activations, alternative licensing hours or prospective hospitality premises as an interface for City of London stakeholders including residents, members, officers and potential investors.

[The Licensing Interactive Map](#) is being made available on the [City of London Interactive Maps landing page](#) and forms part of the offer developed and maintained by the Corporate City of London GIS Team. The map will continue to be developed as relevant data sets become available.

The City of London Media Team are working on the promotion of the map.

This project proposal forms part of the Environment Department High Level Business Plan and the Licensing Team Business Plan for 2024 – 2025.

Recommendation(s)

Members are asked to note the details of the report.

Main Report

Background

1. A request was made of the Licensing Team by the Chairman to investigate whether there is potential to map streets, spaces or areas of the City that could be suitable for markets, activations, alternative licensing hours or prospective hospitality premises as an interface for City of London stakeholders including residents, members, officers and potential investors.
2. The aim of the project is to encourage good responsible business and investment in an area and align with wider Corporation ambitions such as Destination City which aims to boost the leisure economy in City, making it a thriving destination area, driving footfall and spend. Whilst balancing the needs of the residents and other occupiers.
3. Current practice is for officers to assist with information provision on request and direct potential licensees to suitable areas using local knowledge which is discussed and shared through the pre-application process or via other enquires made to the team.
4. This project has enhanced existing pre-application work by providing local knowledge digitally in one place.

Project Outcome

5. The Licensing Interactive Map is now available for use on the City of London Corporate GIS (Geographic Information System). In simple terms it now provides the ability to display relevant information on a map. It is a tool that allows you to view spatial data on a map such as licensed premises, ward boundaries or travel hubs.
6. The City of London Corporate GIS is designed to store maps centrally and make them available to all staff in the City of London and to external partners when suitable.
7. The GIS team's strategic aim is to provide a cost-effective resource to enable the City of London to manage and use its spatial data effectively. They are doing this by:
 - Promoting the use of GIS, spatial data & mapping
 - Using industry standard tools and software
 - Integrating GIS and maps into all areas of the Corporation, in this case the Licensing Service.
8. This project is a collaboration between teams in the Public Protection Division and the wider Environment Department, namely Licensing, Business Delivery and Corporate GIS. A number of other Departments and teams have also assisted such as Innovation and Growth, Destination City, Highways. Other areas across the organisation will be engaged as the project develops.

9. The City of London already provides an extensive number of maps available freely on the City of London website link [Interactive maps - City of London](https://www.cityoflondon.gov.uk/footer/interactive-map-layers) <https://www.cityoflondon.gov.uk/footer/interactive-map-layers>. This resource is provided and maintained by the Corporate GIS Team.
10. Officers have reviewed existing data sets that are available across the Corporation and made these publicly accessible to provide relevant information for new or existing hospitality businesses looking to invest in the City or residents or other stakeholders that may have an interest.
11. Data sets that have been brought together in one place are as follows:
 - a. Existing locations of licensed premises including licensing hours.
 - b. Existing pavement licence locations.
 - c. Existing locations of licensed markets and pop ups.
 - d. Addresses with appropriate planning permissions in place.
 - e. Data from retail surveys – hotels / office / public houses etc.
 - f. Locations of transport hubs – rail / bus / tube / taxi / bike racks.
 - g. City's green or open spaces.
 - h. Data from the development pipeline.
 - i. Residential locations.
 - j. Additional functionality with the licensed premises locations e.g. link to licence conditions.

This list is not exhaustive and additional data sets are being investigated for their potential, such as:

- a. Accessibility data.
- b. Noise complaint data.
- c. Footfall modelling data.
- d. Crime and community safety data.
- e. Credit card spend activity.
- f. Premises with a licence and no current occupier.

12. The City of London Media Team will promote the map via a media release and directed communications once the landing page is live and accessible.

Implications

18. Corporate & Strategic Implications:

Strategic implications – This workstream aligns with the new Corporate Plan 2024 - 2029, existing Local Plan 2015 and proposed City Plan 2040 and emerging Digital Strategy as they are developed and reach their go live dates. This workstream also aligns to the Mayoral Priorities for 2023 – 24.

Financial implications – This workstream has been scoped to be delivered within existing budgets.

Resource implications – This workstream has been scoped to be delivered using existing resources.

Legal implications - None

Risk implications - None.

Equalities implications – None

Climate implications - None

Security implications – None

Conclusion

A project has been delivered to provide an interactive map which can be used to identify streets, spaces or areas of the City that could be suitable for markets, activations, alternative licensing hours or prospective hospitality premises as an interface for City stakeholders in the form of a Licensing Interactive Map.

[The Licensing Interactive Map](#) is being made available on the City of London Interactive Maps landing page and forms part of the offer developed and maintained by the Corporate City of London GIS Team. The map will continue to be developed as relevant data sets become available.

The City of London Media Team are working on the promotion of the map.

The project has been delivered utilising existing resource within the Environment Department.

Appendices

None

Background Papers

[City of London Mapping: Project scoping potential to map areas of suitability for licensed activity](#)

[Cumulative Impact Options for the City of London 2023](#)

[Gambling Act 2005: Review of Statement of Licensing Principles 2022](#)

[Mapping and Assessing the City's Night Time Economy 2019](#)

Rachel Pye

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Agenda Item 8

Committee(s): Licensing	Dated: 18/07/2024
Subject: Revenue Outturn 2023/24	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	n/a
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of: Chamberlain Port Health & Public Protection Director	For Information
Report author: Jenny Pitcairn, Chamberlain's Department	

Summary

This report compares the revenue outturn for the services overseen by your Committee in 2023/24 with the final budget for the year. Overall total net expenditure during the year was (£243,000) whereas the total budget was (£367,000), representing an underspending of £124,000 as set out below.

Summary Comparison of 2023/24 Revenue Outturn with Final Budget				
	Original Budget	Final Budget	Revenue Outturn	Variation Better/ (Worse)
	£000	£000	£000	£000
Direct Net Expenditure				
Environment	(325)	(352)	(309)	43
Capital and Support Services	(15)	(15)	66	81
Overall Total	(340)	(367)	(243)	124

The Interim Executive Director Environment submitted a request to carry forward local risk underspendings within the Department, but none for the Licensing Committee. This request will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

Recommendation(s)

Members are asked to:

- Note the report

Main Report

Revenue Outturn for 2023/24

- Actual net expenditure for your Committee's services during 2023/24 totalled (£243,000), an underspend of £124,000 compared to the final net budget of (£367,000). A summary comparison with the final budget for the year is tabulated below. In this and subsequent tables, expenditure and adverse variances are presented in brackets.

Summary Comparison of 2023/24 Revenue Outturn with Final Budget				
	Original Budget £000	Final Budget £000	Revenue Outturn £000	Variation Better/ (Worse) £000
Local Risk				
Environment	(325)	(352)	(309)	43
Total Local Risk	(325)	(352)	(309)	43
Capital and Support Services	(15)	(15)	66	81
Overall Total	(340)	(367)	(243)	124

- The only significant local risk variation was additional grant income of £35,000 towards the cost of administering Pavement Licences.
- The £81,000 underspend on capital and support services is due primarily to:
 - A review of central support services recharges carried out during 2023/24. This involved updating the basis of apportionment for all recharges following the TOM and Governance Review along with trying to make them more transparent and fairer across all services. The updated basis has led to several variations against budgets across committees, but overall total recharges have remained within the total original envelope corporately. (City Fund Original Budget £29.9m vs Outturn £27.9m, and City's Estate Original Budget £24.2m vs Outturn £22.9m.) Consultation has been held with areas where recharges are funded from local reserves, i.e. HRA and Police, any variation/increase in costs across other services are met from the deficit funding and have no effect on front-line services. The full recharge review has not yet been formally approved by Members as work is ongoing as how to the new basis will affect 2024/25 budgets. Once the review is fully adopted the 2024/25 budget will be reviewed and updated where necessary and the paper on the review made available
 - An increase of (£34,000) of funding from City Bridge Trust for Bridges Enforcement to match agreed expenditure;
- Appendix 1 shows the movement from the 2023/24 original budget to the final budget.

5. The table below shows the degree to which costs were recovered through fees by licence type.

Revenue Outturn by Licence/Activity Type	Revenue Outturn £000
Late Night Levy ¹	
Expenditure	(120)
Income	120
Total Late Night Levy	0
Gambling Act ²	
Expenditure	(14)
Income	10
Total Gambling Act	(4)
Tables & Chairs	
Expenditure	(12)
Income	12
Total Tables & Chairs	0
Massage & Special Treatment	
Expenditure	(46)
Income	46
Total Massage & Special Treatment	0
Bridges Enforcement	
Expenditure	(168)
Income	168
Total Bridges Enforcement	0
Premises, street trading and other ³	
Expenditure	(553)
Income	314
Total Premises, street trading & other	(239)
OVERALL TOTAL	(243)

¹ Including administration costs

² The cost of administering some application types have now exceeded the statutory maximum fees, therefore it is not possible to fully recover costs in those instances.

³ The costs relating to premises (excluding Late Night Levy) and street trading are not separately identified at present. This category also includes any non-recoverable costs, including pavement licences (net of grant income), which were issued free-of-charge for part of the year.

Local Risk Carry Forwards to 2024/25

6. The Interim Executive Director Environment had a local risk underspending of £43,000 on the activities overseen by your Committee. Across the wider Department the Interim Executive Director had net local risk overspendings totalling £6,000 on activities overseen by other Committees, after adjusting for unspent carry-forwards from 2022/23. The Director proposed that his maximum eligible underspend of £37,000 be carried forward, none of which relates to activities overseen by your Committee.

Corporate & Strategic Implications

Strategic implications – none.

Financial implications – none.

Resource implications – none.

Legal implications – none.

Risk implications – none.

Equalities implications – none.

Climate implications – none.

Security implications – none.

Appendices

- Appendix 1 – Movement from 2023/24 Original Budget to Final Budget

Jenny Pitcairn

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Licensing Committee
Analysis of Movements 2023/24 Original Budget to Final Budget

	£000
Original Local Risk Budget	(325)
Adjustments:	
Central funding of pay award including backdated agency staff uplift	(32)
Department unidentified savings allocation	
- virement to Planning & Transportation Committee	5
Final Local Risk Budget	(352)
Original Capital & Support Services Budget	(15)
Adjustments:	
n/a	
Final Capital & Support Service Budget	(15)
TOTAL Original Approved Budget	(340)
Movement in Local Risk Budget	(27)
Movement in Capital & Support Services Budget	0
TOTAL Final Approved Budget	(367)

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Committee(s)	Dated:
Licensing	16/07/2024
Subject: Delegated decisions of the Executive Director Environment pertaining to premises licences	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 4
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Bob Roberts, Interim Executive Director, Environment Department	For Information
Report author: Robert Breese, Licensing Officer	

Summary

This report details the premises licences, and variations to premises licences, granted under the Licensing Act 2003 and administered by the Licensing Service from 1 April 2024 to 30 June 2024. It does not include any premises where Members have been involved in the decision-making process i.e. decisions made at Licensing Sub-Committee hearings.

The report also gives a summary of the enforcement action taken under the Licensing Act 2003 between 1 April 2024 to 30 June 2024. In addition, the report presents data from the 'traffic light' risk scheme introduced within the City of London on 1 April 2013. The data gives a view of the scheme between 1 December 2023 to 31 May 2024.

Recommendation(s)

Members are asked to:

Note the report

Main Report

1. Pursuant to the instructions from your Committee, I attach for your information lists detailing 'premises licence' applications (Appendix 1) and variations (Appendix 2) granted by the Licensing Service between 1 April 2024 to 30 June 2024. Each of these appendices contain details of any conditions attached to the premises licences.
2. The report also contains information appertaining to the number of personal licences issued. This information is also contained in Appendix 2.

3. Any questions of detail concerning premises licences can be obtained from the Corporation's public register which can be found at: <http://www.cityoflondon.gov.uk/business/licensing/alcohol-and-entertainment/Pages/Search-the-public-register.aspx> or by email to the Licensing Team at licensing@cityoflondon.gov.uk.
4. This report also outlines the enforcement activity of the Licensing Service in relation to premises with a licence granted under the Licensing Act 2003 (Appendix 3). The table in Appendix 3 shows the number of visits undertaken, number of complaints received, and the number of enforcement actions taken. Enforcement actions include warning letters, notices, simple cautions, legal proceedings etc. Appendix 3 provides data from 1 April 2024 to 30 June 2024.
5. Licensing Officers undertake routine enforcement visits to check on premises licence conditions where there are concerns, e.g. closing times, compliance with Temporary Event Notices and managing numbers of people consuming alcohol outside venues, and in response to complaints. The Department's Enforcement Policy is followed prior to escalating action and taking legal proceedings.
6. The Enforcement Policy conforms to the Regulators' Compliance Code and the regulatory principles required under the Legislative and Regulatory Reform Act 2006. It sets out the general principles and approach which Officers are expected to follow and addresses issues of proportionality, consistency, targeting, transparency and accountability.
7. More widely, enforcement arrangements are currently coordinated at the Licensing Liaison Partnership meetings that are held monthly and are attended by representatives from all enforcement agencies. Joint visits are organised via this forum and subsequent reports are used to add to the top-level premises list that comprises those premises that have accrued the most points under the 'traffic light' risk scheme. These are then targeted by relevant enforcement officers.
8. This report details data produced from the 'traffic light' risk scheme between 1 December 2023 to 31 May 2024. Further details can be seen in Appendix 4.
9. There is a very good working relationship between the Port Health & Public Protection (PH&PP) Licensing Team, the City of London Police Licensing Team and the PH&PP Pollution Control Team, all of whom are based at the Guildhall. These relationships and lines of communication have been maintained with regards to working from home, a number of communications taking place remotely. We have furthered our relationships with various stakeholders through Operation Reframe – a regular monthly collaborative partnership with numerous responsible authorities aimed at building trust and confidence in our work and creating safe spaces.
10. The Memorandum of Understanding (MoU) between the City of London Police and the Environment Department agreed in November 2011 (when it was the Markets and Consumer Protection Department) outlines specific arrangements for cooperation between the teams.

11. The other City Corporation Department that is routinely involved in enforcement is the former Department of the Built Environment (DBE), which now also forms part of the Environment Department. Where it appears that a material change of use has occurred, or there is a failure to comply with any condition attached to a planning permission or a breach of planning controls, when it is expedient to do so, officers from this Department seek authorisation to take the appropriate enforcement action.
12. Any complaints about licensed premises are dealt with by the relevant agency/team, e.g. crime and disorder – Police, fire safety – London Fire Brigade. As far as PH&PP are concerned, complaints relating to the conditions on a licence will be dealt with in the first instance by the Licensing Team, but if there are noise issues the Pollution Team will also be involved.
13. Investigations are undertaken and if there are grounds for a review of the licence in relation to the licensing objectives, then the responsible authorities can apply accordingly. In practice, potential applications are considered at the Licensing Liaison Partnership meetings, and agencies/authorities support one another in providing evidence and making applications.

Implications

14. Corporate & Strategic Implications:

Strategic implications – None

Financial implications - None

Resource implications - None

Legal implications - None

Risk implications - None

Equalities implications – None

Climate implications - None

Security implications – None

Appendices

- Appendix 1 – New Licence Applications issued between 1 April 2024 to 30 June 2024.
- Appendix 2 – Applications to vary a licence issued between 1 April 2024 to 30 June 2024.

- Appendix 3 - Enforcement Action carried out between 1 April 2024 to 30 June 2024 (including noise complaints received).
- Appendix 4 (Non-Public) – Update on the risk scheme as of 31 May 2024.

Background Papers

None

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Appendix 1

New Licence Applications Issued by way of Delegated Authority (01 April 2024 to 30 June 2024)

Name	Address	Ward	Details
Euphoria Spa	36-38 Cornhill	Cornhill	A 23:00
40 Leadenhall Street	40 Leadenhall Street	Aldgate	A 23:00
Market Place St Pauls	150 Cheapside	Cheap	A, L, (e) (f) 23:30
Munich Re	1 Fen Court	Langbourn	A 23:00
In One Basket	150/151 London Wall	Coleman Street	A 20:00
WHSmith	Liverpool Street Station	Bishopsgate	A 22:00
Itsu	65 Fenchurch Street	Aldgate	A 22:00
Hagen Espresso Bar	8-9 Leadenhall Market	Lime Street	A, (f) 21:00
BYOC City	59A Carter Lane	Farringdon Within	A 23:00
Fora Space	60 London Wall	Broad Street	A, L, (b) (e) 23:30
Itsu	42 Fish Street Hill	Bridge and Bridge Without	A, (f) 22:00
Paternoster Lodge (Time limited for 2 months)	2 Paternoster Square	Bread Street	A 22:00
Happenstance Pop Up Bar (Time limited for 3 months)	10 Paternoster Square	Bread Street	A 22:00

Total Licences Issued = 13

Key to Details:

- | | |
|----------------------------|---------------------------|
| A Sale of Alcohol | (e) Live Music |
| L Late Night Refreshment | (f) Recorded Music |
| (a) Plays | (g) Performances of Dance |
| (b) Films | (h) Making Music |
| (c) Indoor Sporting Events | (d) Boxing or Wrestling |

Times stated are the latest terminal hour for at least one of the licensable activities.

Number of Licences by Ward

Aldgate	2
Bishopsgate	1
Bread Street	2
Bridge and Bridge Without	1
Broad Street	1
Cheap	1
Coleman Street	1
Cornhill	1
Farringdon Within	1
Langbourn	1
Lime Street	1

Conditions Applied to Licences Granted by way of Delegated Authority

Euphoria Spa

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.

40 Leadenhall Street

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. Promoted events will not be held at the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time by a disc jockey or disc jockeys one or some of whom are not employees of the licensee (premises licence holder) and the event is (independent of the licensee) promoted to the general public.
3. Alcohol shall only be supplied to persons working in 40 Leadenhall Street, their bona fide guests or their visitors to the premises, or persons attending a private pre booked function.

Market Place St Pauls

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. Promoted events will not be held at the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time by a disc jockey or disc jockeys one or some of whom are not employees of the licensee (premises licence holder) and the event is (independent of the licensee) promoted to the general public.

Munich RE

1. Licensable activities will be restricted to employees and invited guests of the premises licence holder.

In One Basket

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

WHSmith

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.
3. Save for spirit mixers, all spirits to be displayed behind checkout areas to which only members of staff have access.
4. Outside of the hours authorised for the sale of alcohol and whilst the premises are open to the public, the licence holder shall ensure that the main alcohol display within the premises is secure in a locked store room or being locked grilles, locked screens, locked cabinet doors or roller blinds so as to prevent access to the alcohol by customers.
5. A log shall be kept detailing all refused sales of alcohol in either paper or electronic form. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer.

Itsu (Fenchurch Street)

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the Police or the Licensing Authority recordings of the preceding two days immediately when requested.

2. Consumption of alcohol shall only be to a person seated taking a meal and for consumption by such a person as ancillary to their meal.
3. Sales of alcohol for consumption off the premises (other than to any area benefitting from a pavement licence issued by the City of London) shall be in sealed containers only and supplied ancillary to their meal.
4. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Hagen Espresso Bar

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. There shall be no sale of alcohol in unsealed containers for consumption off the premises.
3. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.
4. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or authorised officer of the Council as soon as practicable on request in order to prevent public nuisance and ensure the overriding objectives are met.

BYOC City

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log shall record the following with the date and time of the incident/refusal
 - (a) all crimes reported to the venue
 - (b) all ejections of customers
 - (c) all refusals of entry
 - (d) all refused sales of alcohol to persons under the age of 18, or appearing under the age of

25 without valid ID

(e) any incidents of disorder (disturbance caused either by one person or a group of people)

(f) any seizures of drugs or offensive weapons.

3. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.
4. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.

Fora Space

1. The premises shall be operated as a serviced office space only (to include drop-in/co-working shared workspace, meeting rooms, and private offices on flexible agreements, along with meeting rooms, and uses ancillary to this main use).
2. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the external management company who operate the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to arrange access to the recordings of the preceding two days immediately when requested by the police or Licensing Authority.
3. Promoted events will not be held at the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time by a disc jockey or disc jockeys one or some of whom are not employees of the licensee (premises licence holder) and the event is (independent of the licensee) promoted to the general public.
4. A Challenge 21 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 21 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.
5. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log shall record the following with the date and time of the incident/refusal:
 - (a) all crimes reported to the venue
 - (b) all ejections of customers
 - (c) all refusals of entry
 - (d) all refused sales of alcohol to persons under the age of 18, or appearing under the age of 25 without valid ID
 - (e) any incidents of disorder (disturbance caused either by one person or a group of people)
 - (f) any seizures of drugs or offensive weapons

Itsu (Fish Street Hill)

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept

available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.

2. Consumption of alcohol shall only be to a person seated taking a meal there and for consumption by such a person as ancillary to their meal.
3. Sales of alcohol for consumption off the premises (other than the outside area shown on layout plan attached to latest licence) shall be in sealed containers only.
4. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take alcohol drinks or glass containers with them other than to the outside area shown on layout plan attached to latest licence.
5. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will record the following:
 - a) All crimes reported to the venue
 - b) All ejections of patrons
 - c) Any complaints received concerning crime and disorder
 - d) Any incidents of disorder
 - e) All seizures of drugs or offensive weapons any faults in the CCTV system
 - f) Any refusal of the sale of alcohol
 - g) Any visit by a relevant authority or emergency service

Paternoster Lodge

NONE

Happenstance Pop Up Bar

1. All customers in the authorised area (as marked on plan number 94.49/800) must always be seated save for access to and egress from the seating area.

Appendix 2

Licence Variations Issued by way of Delegated Authority (01 April 2024 to 30 June 2024)

Name	Address	Ward	Details
The Astronomer	125-129 Middlesex Street	Bishopsgate	Application is to vary the structure and layout of the premises on the ground floor.
Engel & Jang	Internal Mezzanine Level/External Courtyard, Royal Exchange	Cornhill	Application is to add regulated entertainment to indoor mezzanine level, and to extend licensable area to outside at top of steps (own private land) to allow for external bar.
The Clays	55 Moorgate	Coleman Street	Application is to extend the licensed area of the ground floor to incorporate the neighbouring unit at 57 Moorgate, including minor layout changes.

Total Number of Variations Issued = 3

Number of Licences by Ward

WARD	No.
Bishopsgate	1
Coleman Street	1
Cornhill	1

Conditions Added to Licences Granted by way of Delegated Authority

The Astronomer

NONE

Engel & Jang

1. The External Upper Terrace 'Engel Courtyard' as marked on the plan attached to the premises licence shall not be used for any licensable activity beyond 23:00 hours.
2. There shall be no live or recorded music permitted at any time in the External Upper Terrace 'Engel Courtyard' as marked on the plan attached to the premises licence.

The Clays

NONE

Personal Licences Issued by way of Delegated Authority

01 April 2024 to 30 June 2024

1

**Enforcement Action Carried out Under the Licensing Act 2003
01 April 2024 – 30 June 2024**

Total Number of Inspections	47
Number of Warning Letters	2
Number of Premises advised	24
Number of simple cautions	0
Number of suspension notices	
'Dead' Suspensions**	4
'Live' Suspensions***	0
Licence lapsed/surrendered	7

*Licences are deemed lapsed in circumstances where the licence holder no longer exists e.g. a company has gone into liquidation.

**A 'dead' suspension is where the premises is closed but there is no evidence to suggest that the licence holder is still in existence. If the licence holder returns to the premises the outstanding fee will have to be paid in order for the licence to be resurrected.

***A 'Live' suspension is where the premises is still trading and can now no longer carry on licensable activities until the licence fee has been paid.

Number of complaints received between
01/04/2024 and 30/06/2024

Total number of complaints: 14

NAME	ADDRESS	WARD	DETAILS	TYPE	DATE	TIME
Juno Rooms	67 - 69 Watling St, EC4M 9DT	Cordwainer	Loud music and shouting from Juno Rooms	MUSIC	13/04/2024	13:24:23
Trinity Bell	Cree House, 20 Creechurch Lane, EC3A 5AY	Aldgate	Loud event	MUSIC	06/04/2024	21:10:00
Merchant House	13 Well Court, off Bow Lane, EC4M 9DN	Cordwainer	THIS RESIDENT CALLED TO MAKE A QUERY IN REGARDS TO 13 WELL COURT - THE MERCHANT HOUSE BAR. HE WAS NOT HAPPY ABOUT THE FREQUENT NOISE COMING FROM PEOPLE GOING BACK TO BACK FROM THE BAR SMOKING OUTSIDE AND MAKING NOISE OUT THERE.	PEOPLE	12/04/2024	23:53:26
Barbican Centre	Barbican Arts And Conference Centre, Silk Street, EC2Y 8DS	Cripplegate	THIS RESIDENT CALLED IN REGARDS TO LOUD CONCERT NOISE COMING FROM THE BARBICAN HALL - BARBICAN CENTRE	MUSIC	01/04/2024	21:18:04
Leonardo Royal Hotel London City	8 - 14 Cooper's Row, EC3N 2BQ	Tower	Caller wants to report loud music playing from a speaker outside the hotel	MUSIC	12/06/2024	12:45:25
Cocktail Club	Ground Floor, 210 Bishopsgate, EC2M 4NR	Bishopsgate	Complainant called about loud music coming from the Cocktail Club. He does not want a call back	MUSIC	15/05/2024	03:03:16
56 West Smithfield	56 West Smithfield, EC1A 9DS	Farringdon Within	Complainant called about loud music from the bar and people talking loudly at the rear of the property, he does not want a call back.	PEOPLE	28/04/2024	00:20:08
Satyrio Restaurant	49 Aldgate High Street, EC3N 1AL	Portsoken	Loud Music from a Party	MUSIC	12/05/2024	19:14:00
Juno Rooms	67 - 69 Watling Street, EC4M 9DD	Cordwainer	loud noise from other public house with the windows and doors out play loud music etc	MUSIC	25/05/2024	13:47:00

BeauBeaus	4 - 6 Gravel Lane, E1 7AW	Portsocken	Complaint of noise from premises late at night.	LIPREM	24/04/2024	08:33:56
Keco Food	8 Botolph Alley, EC3R 8DR	Bridge and Bridge Without	Since the Keco Food took over and changed the extractor system to a very powerful and noisy one in the middle of the alley, things changed dramatically for us at L'Antipasto City Restaurant. As the summer approaches and the sunny days are coming, we are restricted to work with our door closed, because of the bad smell, smoke, dust, noise pollution that the opposite shop called Keco Food in Botolph Alley is causing to us	MACH	31/05/2024	09:27:00
Cannick Tapps	109 Cannon Street, EC4N 5AD	Walbrook	loud music	MUSIC	21/06/2024	00:04:00
Proud City	4 Minster Pavement, 1 Minster Court, EC3R 7AH	Billingsgate	Complainant called wanted to log complaint about proud city fighting and shouting and called police as well no callout required just to log the problem	PEOPLE	28/04/2024	04:50:07
Magpie & Stump	18 Old Bailey, EC4M 7EP	Farringdon Within	Customer reported there is always very loud music at the Magpie & Stump on a Thursday at 8pm please can this be looked at every Thursday when he is in the City it happens	MUSIC	07/06/2024	11:29:14

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